

I.S.P.C.
September 14, 2006
Meeting Minutes

Attendees: *Dave Kroeker, Ray Stevens, Ken Kuszak, Terry Lowe, Randy, Ober, and Doug Thomas*

Administration

Public Records Request

Public Records Requests have been received pertaining to emails regarding the government spending petition drives. The main concern is whether or not administration or elected officials are using Government access to communicate a political position. The monitoring process would be very costly, as individual master files would need to be created for all 1,700 Notes users. We are estimating the cost to be around \$100 per notes users per month to obtain the information, which would not include the staff time of sorting and researching the information. POP mail archiving is the end users responsibility so each user would need to be contacted. We only recently started archiving CJIS mail so in that area it's pretty limited. It's basically hit a miss depending what users had in their mail boxes at the times that back ups occurred. The way we archive Notes works well for us in our normal course of business (reviewing an employee's activity here and there), but we don't have any tools that allow for massive searches like has been requested. The State doesn't require us to do anything special on these requests, we just need to be able to provide the information in the manner that we use and archive it so we should be okay in this area. We are allowed to charge for the incremental costs (including employee time), to produce it in the manner requested.

City Wireless Network Committee

Council member Jonathan Cook has put together a group to serve as the City's Wireless Network Committee (Wi Linc). The Committee's goal is to examine the viability of wireless internet for Lincoln and what role should the Government play in facilitating such access.

Networking

Fiber Projects:

Health Department/Parks and Recreation/Community Mental Health

The fiber project between the Health Department and Parks and Recreation is nearly installed and is now being terminated by the vendor. We are experiencing some pressure from the Antelope Valley Project due to a problem alley that our fiber runs through (overhead). Commonwealth should be finished with Mental Health within the next couple of weeks. Once this link is complete we can vacate the problem fiber in the alley and re-locate it temporarily to give us a redundant loop. Then once the Antelope Valley Project is complete we will relocate it permanently to re-establish a "permanent" redundant loop.

Hall of Justice/Fire Station #3/Cherry Creek

The bid on this project has been awarded to Commonwealth. We will be meeting with LES on Monday, 9-18-06 as they are also interested in sharing the "trench" on this project.

Military Tower/Fire Station #10/N. 27th Street

The bid for the project for the Military Tower to the Fire Station at 14th and Adams Streets to Waste Water on N. 27th Street is on the street and should possibly close within the next couple of weeks. Public Works is helping pay for the installation to Fire Station #2 located at 33rd and Holdrege Streets to the Police sub station on N. 27th Street due to them having a ITS project that includes locating near the maintenance shop at 33rd and Baldwin Streets. The IS share for all of the projects are funded from the Time Warner franchise money.

Public Defender

Looking to possibly do a change order on the project to Cherry Creek to get fiber to the new Public Defender Offices (summer of 07). The estimate to get fiber to their new offices is in the \$20,000 - \$25,000 range.

Other:***Health Department Hardware Redundancy***

The Health Department had a grant and the bid awarded to give them redundant hardware in both of their buildings, providing separate connections to the backbone.

Water Department Firewall Installation

The firewall was installed at the Water Department which resulted from a security audit from Homeland Security. The purpose of the firewall installation is to provide them some additional separation from the rest of our network.

Information Center***Notes Archiving***

We need to upgrade the software on the two Notes Servers. Note Server 02 was updated a week ago with no problems, so we will update Note Server 01 starting on Monday. If everything goes smoothly with the updates, we will begin testing the notes archiving software within Information Services to see how the third party software works. We need to do this because we can utilize a much less expensive server to store email over 90 days old, while still having it available to the end users.

Juvenile Probation Monitor Upgrades

We will be swapping out the 15" CRTs presently still being used by Juvenile Probation. Those monitors are being replaced with 17" CRTs which were used by Elections during the petition drive. The only expense to Juvenile Probation will be the labor associated with the delivery and installation. The 15" CRTs which are being replaced will go to surplus.

County PC Requests

Requests to order PCs are starting to come in. Per the Board we are giving them the choice of CRTs or LCDs. Not surprisingly most everyone is choosing the LCD monitors.

Public Defender

The Public Defender's Office have requested some hardware, but for the most part we are waiting until they relocate to order most of it. This way they will get more bang for the dollar and much of it isn't needed until they go to three floors. We are also working with Dennis and Mike Thurber on setting up some test video conferencing for inmate interviews.

Technical Support***CJIS (Hardware)***

August 31, 2006 we had a disk failure and had to reboot. We had more than 6 hours of downtime that evening due to the machine not coming back like it should have. Shortly after midnight, it was determined that the switches on the I.O. Card had been set incorrectly for 5 years.

Lancaster Manor

The upgrade to the Manor's AS/400 Operating system maintenance level took place approximately 3 weeks ago. We have also added (3) releases of American HealthCare software in preparation for a feature for Billette which gives her a browser based front end to the system. The Time Clock software for the Manor was also recently updated and seems to be running very nicely for them..

LES Bills

We are presently dealing with Konica on a new laser printer. We will begin laser printing LES bills which will total 130,000 per month. We have had a small delay as Konica is trying to negotiate another contract with Vince. Our contract is not actually due until January.

County PeopleSoft AS/400

The County PeopleSoft AS/400 prime shift utilization in August was 8.47% compared to 10.55% in July. Disk utilization is 42.5%. We are bringing this operating system up to current service level on Saturday, September 8th as a preparatory step for the upgrading of the PeopleSoft application.

City JDE AS/400

The City Finance JDE AS/400 prime shift utilization in August was 7.95% compared to 8.19% in July. Disk utilization is 64.4%.

Lancaster Manor AS/400

The Lancaster Manor AS/400 disk utilization is at 68.4%. We upgraded the operating system and the American HealthCare software during August. We now have a request for an AHC add-on feature that will allow a browser based front end and on-line help. The software is estimated to need 5gb of disk storage which will put us back to nearly 80% disk utilization and will mean that we need to upgrade the disk units in their AS/400.

CJIS/Alpha Server

The CJIS Alpha server prime shift utilization in August was 50%, the same as it was in July. We had a disk failure on August 30th that caused us problems on the re-start of the machine at 5 pm. The disk took 2 ½ hours to rebuild and still gave us follow on troubles after it had finished rebuilding. We ended up getting the machine up just after midnight.

IBM "Mainframe"

The IBM z/890 Enterprise Server prime shift utilization was 46.44% in August compared with 45.41% in July. There were 3,074,122 CICS transactions executed which included 406,062 web transactions.

Systems Development***County Attorney/Public Defender Case Management***

DefenderData will finish loading our data into their database and will start on the screen changes to accommodate our data. This pilot seems to be taking a ridiculous amount of time to get going?

Community Mental Health Center

Finalize the system design and work flow issues. We will have the customers sign off on the conceptual and working design. Pilot programs will begin to test the design and work flow. Physical files will begin to be moved to Records Management for storage and retrieval purposes. Demonstration of automated systems for dictation and transcription.

General Assistance

The programming phase has been completed for all programs. We are now developing an implementation and conversion plan as well as a customer training schedule. We have learned that the Health Department would like to see some improvements in their system.

Next Meeting

October 12, 2006